empowHER

INSPIRING CONFIDENCE, RESILIENCY & COMMUNITY.

Participant Handbook

Welcome to Michigan State University's empowHER Leadership Retreat! This handbook has been created to establish expectations for conduct during the program and proactively answer participant/parent questions.

I. All participants must be registered, and all forms must be filled out by the participant's parent/legal guardian prior to participation:
   1. Registration Form
   2. Consent Form
   3. Media Release Form
   4. Medical Treatment Authorization Form

II. If you need to reach your child during the program, go to the Breslin Center (at the entrance where you dropped your child off). There will always be a volunteer in that space, and they can help you locate your child. Parents/guardians are prohibited from searching the building for their child. A volunteer will escort parents/guardians to their child in the case of an urgent need. If you have an immediate concern the day of the program and you must phone in, call the MSU Women's Basketball Program at (517) 353-8613, and someone will assist you.

III. Program Rules:

a. The goal of the retreat is to *have fun!* Our goal is to give young girls a positive experience and provide them with the tools to find confidence, passion and purpose in their lives. With support and education in our interactive workshops, empowHER girls will embrace their strengths and differences, build their self-confidence and participate in service projects that demonstrate the importance of giving back to their community.
b. No violence of any kind will be tolerated. Should there be an incident, participants will be removed from the program and the contact person listed on the registration form will be contacted to pick up the participant immediately.
c. Participants may not leave the Breslin Center during the program without a responsible adult.
d. Alcohol, tobacco, drugs, fireworks, guns and other weapons are prohibited.
e. Sexual harassment, sexual abuse and other sexually inappropriate conduct will not be tolerated.
f. Harassment in violation of the University Anti-Discrimination Policy will not be tolerated.

g. Hazing and bullying (physical, verbal or cyber-bullying) will not be tolerated.
h. Misuse or damage of University property is prohibited, and participants may be financially responsible for damage or misuse of University property.
i. Cameras and other digital recording devices are not permitted in showers, restrooms, locker rooms, and other areas where privacy is expected by participants.
j. We discourage participants from bringing items of great value to the empowHER Leadership Retreat, as the Michigan State University Women's Basketball and the empowHER leadership team are not responsible for lost or stolen items.

IV. **Violations of Policy or Program Rules:** In the event a participant, group leader, or other individual associated with the empowHER Retreat is alleged to have violated University policies or program rules, the individual will be immediately removed from the program pending investigation. Criminal charges may be pursued pending the outcome of the investigation.